



SHASTA UNION HIGH SCHOOL DISTRICT

2200 Eureka Way
Redding, CA
(530) 241-3261

ANNOUNCEMENT OF CLASSIFIED VACANCY

August 8, 2018

POSITION: BUS DRIVER-Transportation Department

6.0 hours per day, 10 months per year

REQUIRED DOCUMENTS: Apply on line @ edjoin.org

SALARY: CSEA SALARY SCHEDULE (CSEA, Range 21)

Starting Salary - \$17.38 to \$19.16 (dependent upon experience)

Salary Range - Step 1 - \$17.38 - to Step 5 - \$21.11

APPLICATION DEADLINE: Open until filled

QUALIFICATIONS: Bus Drivers transporting students for the Shasta Union High School District must meet the following qualifications:

- Valid CA Motor Vehicle Operators License, Class B
- Valid CA School Bus Driver Certificate
- Valid First Aid Certificate

The applicants that are judged to be the most suitable for the District will be invited to test and to participate in a personal interview. Meeting the minimum qualifications for a position does not assure the candidate of an interview. In the interview, consideration will be given to various factors, including; but not limited to, education, experience, personal development, ability to work with others, initiative and sensitivity. The District reserves the right to contact the current or most recent employer of any candidate and to investigate past employment records. The District requires that the successful candidate take a physical examination prior to beginning work and be fingerprinted. The cost of this examination and fingerprints will be paid for by the District. **Employee must also submit to a pre-employment drug test and successfully participate in Federal Mandated drug and alcohol testing programs.**

INSURANCES: Medical, Dental, Vision and Life insurance are available as negotiated by CSEA and the District.

The Shasta Union High School District is an Affirmative Action, Equal Opportunity employer. The District does not discriminate based on race, creed, color, ethnicity, sex, age or handicap. Diverse applicants are encouraged to apply.

AMERICANS WITH DISABILITIES ACT

Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to Shasta Union High School District programs and events. Meeting the announced requirements does not guarantee inclusion into the selection process. Arrangements may be made to accommodate applicants with disabilities. For arrangements, please inform the Human Resources Department in writing or by telephone before the filing deadline posted on this bulletin.

SHASTA UNION HIGH SCHOOL DISTRICT BUS DRIVER

Under general supervision, to safely drive a school bus or transportation vehicle over an assigned route in the transportation of students; to apply safe-driving principles in vehicle operation; to maintain buses in a clean and safe condition and perform minor bus maintenance; and to do other related work as required.

EXAMPLES OF DUTIES

Drives a school bus or transportation vehicle over an assigned route in accordance with a time schedule; boards and discharges student passengers; assists in loading and unloading of pupils and equipment; transports the students, staff and chaperones on special trips and field trips; enforces District policies and procedures and maintains discipline on buses; prepares daily reports of mileage, time, and student loads; maintains bus cleanliness on a daily basis; performs minor bus maintenance; checks and reports maintenance needs; fuels buses; renders first aid or emergency assistance as needed; may transport other materials in District vehicles; during times when buses are not in use, positions in this class may be assigned to general maintenance and clean-up activities in the transportation department.

QUALIFICATIONS GUIDE

TRAINING AND EXPERIENCE

Equivalent to the completion of the twelfth grade; a work history demonstrating dependability and reliability; good driving record; must be able to qualify for District insurance coverage; and some experience in the operation of heavy vehicles.

KNOWLEDGE OF:

Safe driving practices; the provisions of the California Motor Vehicle Code and Education Code applicable to the operation of a vehicle in the transportation of students.

ABILITY TO:

Drive a school bus safely over a variety of normal and hazardous road conditions; maintain order among students on a bus; make simple reports; understand and carry out oral and written instructions; establish and maintain effective working relationships with students, the public and staff members.

LICENSES:

Valid California Motor Vehicle Operator's License, Class B; valid California School Bus Driver's certificate; First Aid certificate issued by the American Red Cross or the California Highway Patrol; valid medical certificate approved by the Department of Motor Vehicles or the Federal Highway Administration of the U.S. Department of Transportation.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions that apply to all job classifications listed above.

While performing the duties of this job, the employee is regularly required to use hands, fingers and arms to reach and feel.

Seeing to read a variety of materials

Frequent hearing and speaking to exchange information

Frequent sitting for driving

Climbing in and out of a vehicle and stairs of buildings

Sitting, standing or walking for extended periods of time

Lifting, carrying, pushing or pulling heavy objects

Bending at the waist, kneeling or crouching

Reaching overhead, above the shoulders and horizontally

Proper lifting techniques

Use of hands to handle, or feel and reach with hands and arms

Walk and stoop, kneel, crouch, or crawl

The employee must regularly lift and/or move up to 25 pounds, occasionally lift and/or move up to 50 pounds, and on occasion lift and/or move with the assistance up to 100 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and the depth perception.